

Position Description for Part-Time Visitation Pastor (5/23/18b)

Responsibilities:

1. Visit and serve communion once a month to all members who are homebound, living in nursing homes, or in assisted living facilities.
2. Maintain a record of visits to share with the senior pastor and submit a written summary of activity to the church council for its monthly meeting.
3. Provide group communion once a month in those facilities in which we have two or more members.
4. Make hospital visits to members as needed (in consultation with the senior pastor).
5. Fill in on emergency calls for the senior pastor as needed.
6. Reports to the senior pastor, who serves as supervisor, and to the executive committee.
7. Participate in weekly meetings with the senior pastor and monthly staff meetings.
8. Be respectful of the traditions and theologies present in the United Church of Christ.

Qualifications & Abilities:

1. To be an ordained Christian minister in a recognized denomination.
2. To minister with empathy, care, and pastoral guidance to members who are aging or suffering from physical or mental disabilities.
3. To maintain confidentiality regarding personal or medical information shared, except when withholding such information would endanger the member or others.
4. To hold and maintain a valid drivers license, and be able to use own vehicle for work (with mileage reimbursement).

Hours:

Ten hours per week, up to 40 hours in one month.

Compensation:

1. Salary of one thousand dollars (\$ 1,000.00) per month. Compensation to be reviewed annually by the Executive Committee and the senior pastor.
2. Work related mileage to be reimbursed at the annual IRS rate monthly. Mileage reimbursement form to be filled out and filed with the bookkeeper each month.

For more information, contact Rev. Kent A. Meyer, Zion UCC, Le Sueur, (507) 665-6441, or zion@zionlesueur.com.